

**WOODLAND CREEK HOMEOWNERS
ASSOCIATION, INC.
PO BOX 1495
WEST PALM BEACH, FL 33402**

APPLICATION TO LEASE

To: REAL ESTATE AGENTS/ OWNERS/ LEESEES

FROM: WOODLAND CREEK HOMEOWNERS ASSOCIATION

SUBJECT: REQUIREMENTS FOR APPLICATION PROCESSING

1. APPLICATIONS MUST BE COMPLETELY FILLED OUT AND SIGNED BY ALL PARTIES, AND ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED OR THE APPLICATION WILL NOT BE ACCEPTED.
2. A \$125 APPLICATION FEE MUST ACCOMPANY ALL APPLICATIONS IN ORDER TO BE PROCESSED.
3. COPY OF LEASE SIGNED BY ALL PARTIES MUST ACCOMPANY THE APPLICATION.
4. PROVIDE CREDIT REPORT AND BACKGROUND CHECK (REQUIRED)
5. ALL ASSESSMENTS MUST BE CURRENT AND PAID IN FULL BY OWNER.
6. DRIVER'S LICENSE, REGISTRATION & PICTURE OF VEHICLES TO ACCOMPANY APPLICATION.

NO PURCHASER OR LESSEE IS ALLOWED TO OCCUPY ANY UNIT BEFORE THE CERTIFICATE OF APPROVAL IS SIGNED BY AN OFFICER OF THE ASSOCIATION.

ANY LESSEE THAT MOVES IN BEFORE THE APPLICATION PROCESS IS COMPLETE; **THEIR VEHICLES WILL BE TOWED OFF ASSOCIATION PROPERTY.**

APPROVAL GUIDELINES

1. All applicants must submit completed paperwork required by the Association. The Association has thirty (30) days from the date this completed paperwork is submitted to approve or disapprove the applicant(s). This date must be recorded on the application front sheet with the signature of the Association employee receiving it. All required data must be submitted before any date is recorded.
2. If the Membership Committee deems that the paperwork is not complete at the scheduled meeting with the applicant(s), the Membership Committee shall have the authority to end such meeting and negate the date noted on the application front sheet. The Association shall re-schedule it upon its completion.
3. The applicant(s) are to be told not to schedule a closing or plan to move in until they are approved which could take, as per the Documents, thirty (30) days from the date noted on the application front sheet.
4. No applicant(s) may move in prior to being approved by the Membership Committee. Anyone doing so shall subject their vehicle to parking violation tickets and, after two tickets and a tow warning, cause their vehicle to be towed at the vehicle owners expense

SIGNATURE OF APPLICANT OR APPLICANTS

Please sign and print your name behind your signature. Add date signed.

_____/_____/_____
_____/_____/_____

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APPLICATION TO LEASE

WCHOA PROPERTY ADDRESS: _____
LAKE WORTH, FL 33467

APPLICANT #1:

NAME: _____ DOB: _____
SS#: _____
DRIVERS LICENSE # AND STATE: _____
VEHICLE MAKE: _____
TAG# and STATE: _____
LAST ADDRESS: _____
PHONE NUMBER: _____ EMAIL: _____

APPLICANT #2:

NAME: _____ DOB: _____
SS#: _____
DRIVERS LICENSE# AND STATE: _____
VEHICLE MAKE: _____
TAG and STATE: _____
LAST ADDRESS: _____
PHONE NUMBER: _____ EMAIL: _____

SIGNATURE OF APPLICANT OR APPLICANTS

Please sign and print your name behind your signature. Add date signed.

_____/_____/_____
_____/_____/_____

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APPLICATION TO LEASE

I HEREBY AGREE FOR MYSELF AND ON BEHALF OF ALL PERSONS WHO MAY USE THE UNIT WHICH I SEEK TO LEASE:

1. I WILL ABIDE BY ALL OF THE RESTRICTIONS CONTAINED IN THE RULES * REGULATIONS, ARTICLES OF INCORPORATION AND DECLARATION OF COVENANTS & RESTRICTIONS WHICH ARE, OR MAY IN THE FUTURE, BE IMPOSED BY SHERWOOD LAKES HOMEOWNERS ASSOCIATION, INC.
2. I UNDERSTAND THAT SUB-LEASING OR OCCUPANCY OF THIS UNIT IN MY ABSENCE IS PROHIBITED, UNLESS APPROVED BY THE BOARD OF DIRECTORS.

I UNDERSTAND THAT I WILL BE ADVISED BY THE ASSOCIATION OF EITHER ACCEPTANCE OR DENIAL OF THIS APPLICATION, AND THAT NO CERTIFICATE WILL BE ISSUED UNTIL SUCH ACCEPTANCE HAS BEEN GIVEN.

SIGNATURE OF APPLICANT OR APPLICANTS

Please sign and print your name behind your signature. Add date signed.

_____/_____/_____
_____/_____/_____

WCHOA BOARDMEMBER

APPLICATION RECEIVED BY: _____

DATE: _____

APPLICATION RECEIVED BY: _____

DATE: _____